



Business License Application

2020 O'Plaine Rd • Green Oaks • IL • 60048

Phone: (847) 362-5363

Fax (847) 362-5375

SECTION I: General Business Information – Select Business Type: Sole Proprietor Partnership Corporation

BUSINESS NAME		ADDRESS & UNIT NO #	
CITY, STATE & ZIP	PHONE NO #	FAX NO #	
EMAIL ADDRESS	PIN NO #	DATE MOVED IN	

SECTION II: Business Owner(s) Information: (REQUIRED)

BUSINESS OWNER(S) NAME		ADDRESS & UNIT NO #	
		EMAIL ADDRESS	
ALTERNATE CONTACT NAME	PHONE NO #	EMAIL ADDRESS	

SECTION III: Property Owner(s) ~ Landlord(s) Information: (REQUIRED)

PROPERTY OWNER(S) ~ LANDLORD(S) NAME		ADDRESS & UNIT NO #	
CITY, STATE & ZIP	PHONE NO #	EMAIL ADDRESS	

SECTION IV: Building Facility Information: (REQUIRED)

DESCRIPTION OF OPERATING BUSINESS		
All businesses operating in the Village of Green Oaks MUST provide Sales Tax Number regardless of zip code.	SALES TAX NO # (REQUIRED)	
	FEDERAL LICENSE NO #	
	STATE LICENSE NO #	
Does the applicant's business require the possession of any Federal or State Licenses or permits?		

SECTION V: Building Permit Fee: (REQUIRED)

Please Send Application & Payment To: VILLAGE OF GREEN OAKS 2020 O'PLAINE RD • GREEN OAKS • IL • 60048 NOW ACCEPTING CREDIT/DEBIT CARD PAYMENTS (Please contact the Administrative Office at 847-362-5363 to pay by credit/debit card ó 2% transaction fee applies)	FEE DUE: JAN 31ST	LATE FEE AFTER FEB 1ST	LATE FEE AFTER JULY 1ST
	\$35	\$70	\$90

FOR VILLAGE OFFICE USE ONLY

ZONING CLASS	DATE PAID	AMOUNT PAID	PAYMENT METHOD	BUSINESS LICENSE NO #

Building Commissioner Approval	Signature:

Business License Agreement Application

Applicant agrees to the following:

The undersigned hereby certifies under penalty of perjury that he/she is the duly authorized agent of the applicant, that the information contained in this application is true and that the applicant agrees to operate the business in accordance with all applicable Federal, State and Local statutes, laws and regulations. The applicant understands that incomplete, false or incorrect statements could result in the denial or revocation of the license applied for. This application will be considered complete only when all sections are completed in their entirety.

Ordinance 13-2-17: License Fees; Required Licenses:

- A. It shall be unlawful for a business to operate within the village without a business license.
- B. License fees under the terms of this chapter, for the businesses, occupations, activities and uses set forth, shall be thirty five dollars (\$35.00) if purchased by January 31 of the license year. The license fee shall be seventy dollars (\$70.00) if purchased between February 1 and June 30 of the license year. If purchased on or after July 1 of the licensed year, the license fee shall be ninety dollars (\$90.00). The license year shall be January 1 to December 31. The full license fee shall be paid annually and no fee shall be prorated for a term of less than one year. Proof of any bond or liability insurance policy required by this chapter shall be provided with the license fee. (Ord. 2010-O-15, 12-15-2010)

This application does not authorize the operation of a business for which an application is applied for. The business shall not be operated until a Business License is issued. This application must be completed in its entirety and returned along with the annual Business License fee made payable to The Village of Green Oaks ~ 2020 OϕPlaine Road ~ Green Oaks ~ IL ~ 60048

Applicant understands that any business cannot operate without receipt of a Village of Green Oaks business license and said license must be displayed for examination by the Village Officers during reasonable business hours.

Company Name

Print Applicant(s) Name

Date

Applicant(s) Signature

Green Oaks Internet Web Site Authorization Form

Date: _____ Phone Number: _____ Email Address: _____

Name of Business: _____

Address: _____ City, State & Zip: _____

Yes, I authorize the Village of Green Oaks to scan my enclosed business card to be displayed on their Internet web site and with to be placed in their business directory section of their web site.

No, I do not authorize the Village of Green Oaks to scan my business card to be displayed on their Internet web site but authorize them to place my name and phone number in their business directory section of their web site.

No, I do not authorize the Village of Green Oaks to scan my business card to be displayed on their Internet web site and do not wish to be placed in their business directory section.

Yes, I authorize the Village of Green Oaks to scan my enclosed business card to be displayed on their Internet web site and wish to be placed in their business directory. In addition, I authorize a direct link from the Village of Green Oaks web site to my business Internet web site. My URL is _____

Authorizing Party: _____
(Must be identified on the Village of Green Oaks business license application)

Search Argument: _____
(Identified used to describe the type of business you do)